

Use of Personal/Wall Heaters in the Parma Animal Shelter Effective 2.18.25

The compliant use of electric space heaters is permitted, as a temporary measure, if the following requirements are met:

The space heater is kept away from any combustible material

The space heater is always turned off when the **area being heated is not occupied**

Nothing is ever placed on top of or touching the space heater

The space heater is plugged directly into a wall outlet. Do not use extension cords or power strips because of the risk of overheating and possibly catching fire

The space heater is in plain sight

Heaters must be kept at least 3 feet from all combustible materials, e.g., file cabinets, desks, trash cans, and paper boxes

Heaters must be monitored when in operation

Heaters missing guards, control knobs, feet, etc. must be taken out of service

Do not use heaters in rooms that will not be continually occupied

Do not use portable space heaters if small children are expected in the area

Cat shift leaders/front desk staff are responsible to check compliance of above guidelines prior to leaving at end of shift in their designated areas